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CONFIDENTIAL

January 8, 1948

MEMORANDUM TO MONITORING SUPERVISORS

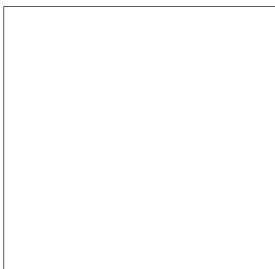
SUBJECT: REQUESTS FROM OUTSIDE CIA

1. Requests from offices outside CIA for broadcast material or information, when received directly in the monitoring room, are to be referred to the FBIS Duty Officer (wire editor), extension 2842.
2. Upon authorization by the Duty Officer, information may be given directly to the requester.
3. In emergencies outside regular office hours, if the Duty Officer is not available, information may be given orally without further authorization to U. S. Government officials who appear to have a legitimate right to it.
4. In instances covered by paragraphs 2 and 3 above, a report should be made to this office in accordance with my memorandum of November 17, 1947.


Chief, Field Division

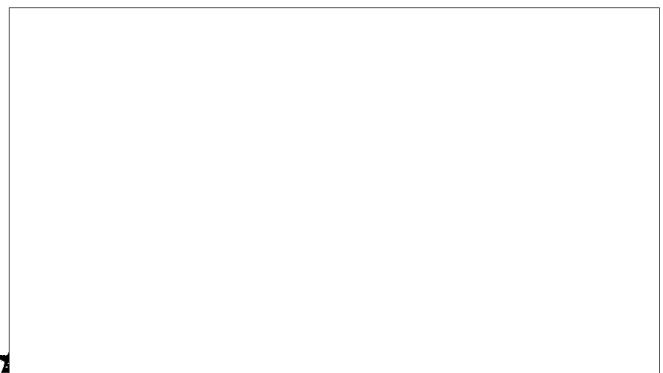
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